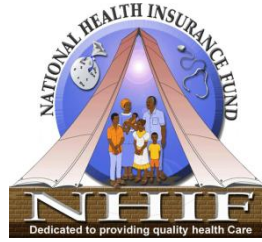


NATIONAL HEALTH INSURANCE FUND



PROCUREMENT OF CONSULTANCY SERVICE ON IMPLEMENTATION OF ISO 9001:2008 REQUIREMENTS

TENDER NO: PA/071/2015-2016/C/14

REQUEST FOR PROPOSAL (RFP)

1. This Invitation for submission of Proposals follows the General Procurement Notice for this Project which appeared in Mwananchi newspaper Issue no. ISSN 085-7573 Na 5468 dated 15th July 2015.
2. The National Health Insurance Fund has intends to apply for a funds from the towards the cost of **Procurement of Consultancy Service on Implementation of ISO 9001:2008 Requirements**, and it intends to apply part of the proceeds of this *fund* to cover eligible payments under the contract for **Procurement of Consultancy Service on Implementation of ISO 9001:2008 Requirements**
3. The *National Health Insurance Fund* now invites proposals to provide the following consulting services: **Procurement of Consultancy Service on Implementation of ISO Requirements**. More details on the services are provided in the Terms of Reference.
4. This Request for Proposal (RFP) is open to all eligible National and International consulting firms with vast experience in the relevant field as highlighted in the Terms of Reference.

5. A firm will be selected under Quality Cost Based Selection procedures described in the RFP document.

6. The RFP includes the following documents:

Section 1: Instructions to Consultants (ITC)

Section 2: Proposal Data Sheet (PDS)

Section 3: General Conditions of Contract (GCC)

Section 4: Special Conditions of Contract (SCC)

Section 5: Proposal and Contract Forms

Section 6: Terms of Reference (TOR)

Section 7: Undertaking by Consultant on Anti - Bribery Policy / Code of Conduct and Compliance Program

7. Please inform us in writing or in electronic forms that provide record of the content of the communication at the following address:-

Secretary to the Tender Board

National health Insurance Fund

P.O.Box 11360

Dar es salaam

Kurasini Bendera Tatatu.

pmu@nhif.or.tz

upon receipt:

a) that you received the Letter of Invitation; and

b) whether you will submit a proposal alone or in association.

8. A complete set of Tendering Documents in English and additional sets may be purchased by interested Tenderers on the submission of a written application to the address given under paragraph 7 above and upon payment of a non-refundable fee of TShs. **100,000.00**. Payment should either be by Cash, Banker's Draft, or Banker's Cheque, payable to Director General.

9. All Tenders in one original plus two copies properly filled in, and enclosed in plain envelopes must be delivered to the address;

Secretary to the Tender Board,
National Health Insurance Fund,
P.O. Box 11360, Kurasini Bendera Tatu (gate No. 3),
Dar es Salaam,
Tanzania

at or before 10:00 am on Monday 28th September 2015. Tenders will be opened promptly thereafter in public and in the presence of tenders' representatives who choose to attend in the opening at the PMU Board Room.

10. Late Tenders, portion of Tenders, electronic Tenders, Tenders not received, and not opened and not read out in public at the Tender opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

Yours sincerely,

ACTING DIRECTOR GENERAL